
LIBRARY INTERN

DEPARTMENT INTRODUCTION

AAA Library Team acquires, manages, and makes available research materials around recent art in Asia.

RESPONSIBILITIES

- Tidying bookshelves and shelf-reading
- Assisting the Zine Librarian to prepare the zine residency programme
- Stocktaking for books and clippings
- Enriching the existing metadata in the archive's database
- Other ad-hoc duties as assigned

REQUIREMENTS

- Attention to detail
- Fluency in English and Chinese
- Ability to perform moderately physically demanding duties including pulling and lifting books
- Ability to work independently
- Experience in organising activities or using library and archival databases will be an asset
- Curiosity and interest in contemporary art and zine culture
- Duration: Part-time commitment from February to May 2024 (2–3 days per week, 30 days in total)

APPLICATION

Please return a copy of the internship application form and a CV (both in English) to learn@aaa.org.hk by **Tuesday, 16 January 2024**. Please note that we do not provide visa support for this position and only shortlisted candidates will be contacted.

For questions or enquiries about the Internship Programme, please contact Carol Choi at carol@aaa.org.hk or +852 2844 1112 (Ext.121).